

Westfield Township Fire and Rescue District

November 3, 2014
Regular Meeting

Likley calls the meeting to order at 6:00 PM. Roll call: Schmidt- aye, Likley- aye, Thombs- aye.

Comments from the Floor- None

Chief's Report-

- 27 runs total for the month of October: 16 squad, 10 fire, 1 motor vehicle and 1 helicopter transport
- CPR training for Cloverleaf Health class: 30 students in one class and 17 students in another class.
- TA Truck Stop purchased a multi-gas detector for the WFRD
- Clam and Steak Bake- 342 dinners were sold and raised over \$5,000.00.
- Breakfast with Santa on Dec. 6th from 9-11 am.
- Truck 161-1- some parts had to be modified but the truck should be done in 3 weeks. All brakes and lines will be done and cost under \$2000.00
- New generator still working on converting the plugs to this new system.
- Exhaust motor cracked in training room was cracked and is now repaired costing about \$500.00
- Restroom is almost complete (base boards and only hot water in the ladies room).
- Likley would like the chief to keep track of the staffing hours and volunteers are not to exceed 28 ½ hours per employee.

Fiscal Officer's Report

- Fund Status in the amount of \$148,589.61- TA donation was made to the WFRD but might have to be made out as a certificate of revenue and identified into the budget.
- Payments in the amount of \$7,203.50. Likley asked about the payment to the Ohio Police and Fire Fund. Zweifel explained that the payments were for August and September and 2 items were voided out. The payments are usually paid in the rears.
- Seville, Guilford Fire Association- The chief explained that to receive CPR cards the WFRD went through Seville and their account.
- Discount Drug Mart-the cost was for new drug test strips and new monitor. The chief returned this because there was going to be an updated monitor and the amount of \$68.99 for the strips was reimbursed by Drug Mart. A reimbursement from the Acu Check Company will be mailed since they are in the process of updating their monitors.

Likley makes a motion to accept the bills as submitted in the amount of \$7,203.50; seconded by Thombs. Roll call: Schmidt- aye, Likley- aye, Thombs- aye. The motion passes.

Supplemental Appropriations-

From Contingencies to Public Education in the amount of \$500.00

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From Contingencies to Training Services in the amount of \$400.00

Likley makes a motion to accept the Supplemental Appropriations as submitted by the Fiscal Officer in the total amount of \$900.00; seconded by Schmidt. Roll call: Schmidt- aye, Likley- aye, Thombs- aye. The motion passes.

Correspondence-

Vision Policy information for Chief Fletcher and Lee Evans were put into their mailboxes by the Fiscal Officer.

Meeting Minutes

Likley makes a motion to approve the October 6, 2014 meeting minutes as corrected; seconded by Thombs. Roll call: Schmidt- aye, Likley- aye, Thombs- aye. The motion passes.

Likley makes a motion to approve the October 20, 2014 meeting minutes as corrected; seconded by Schmidt. Roll call: Schmidt- aye, Likley- aye, Thombs- aye. The motion passes.

Old Business

- ✓ Records Retention- still in progress
- ✓ WFRD Personnel Policy Draft- Likley will go over this employee policy with the Chief and then the draft will be reviewed by the trustees. Part-time volunteers who work a holiday (still being discussed) may be given time-and-a-half.
- ✓ Joint meeting status regarding mutual aid- The chief does not have any new updates. Next meeting will be on December 4, 2014.
- ✓ Seville Road Cost Recover- No new information.

New Business- None

Announcements

WFRD reg. meeting on November 17, 2014 @ 6:30 PM

Breakfast with Santa on December 6, 2014 from 9-11 AM at the Town Hall

Likley makes a motion to adjourn at 6:55 PM; seconded by Schmidt.

Likley makes a motion to reopen the WFRD regular meeting to address an error in the payment register which was not complete; seconded by Thombs. Roll call: Likley- aye, Thombs- aye.

Likley makes a motion to change the already approved payments in the amount of \$7,203.50 to \$9,639.25 to include all payroll and payments for the WFRD; seconded by Thombs. Roll call: Likley- aye, Thombs- aye. The motion passes.

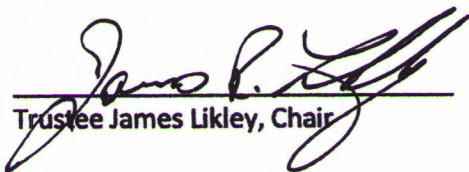
Likley makes a motion to adjourn the WFRD supplemental regular meeting; seconded by Thombs.

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Respectfully Submitted by:

Cheryl Porter, Zoning Secretary

Date Approved: Dec. 1, 2014


Trustee James Likley, Chair


Trustee William Thombs


Trustee Michael Schmidt